



GEELONG AMATEUR VOLLEYBALL ASSOCIATION INC

BY-LAWS (2022)

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1. Association

1.1. The Association shall comprise :

- 1.1.1. All clubs or teams playing in competition in Geelong or
- 1.1.2. Such other Associations, as may, from time to time, be approved by the Association in committee and all of which shall be financial members of the Association.

2. Colours

2.1. The colours of the Association shall be royal blue, black and white.

3. Interpretation

3.1. Unless the contrary intention appears, words and phrases defined in Part 1 Clause 4 of the Model Rules of the Association shall have the same meaning in these Bylaws.

3.2. Competition includes Mens, Womens ,Mixed and youth teams.

4. Officers of the association

4.1. The Committee may, from time to time, appoint the following officers of the Association for a period of one (1) year:

- 4.1.1. Men's Squad Coaches,
- 4.1.2. Women's Squad Coaches

4.2. The Committee may appoint other officers for specific but temporary duties, as the occasion may arise.

5. Duties of the officers

5.1. Men's Squad Coaches shall:

- 5.1.1. Select, administer and coach their respective squads with the aim of competing in the relevant Victorian Championships, and any other Championships or Tournaments in which the Committee may decide to enter a Representative Geelong Team.
- 5.1.2. The appointees will conduct suitable selection trials of players that will form part of the team
- 5.1.3. The terms of appointment shall be in accordance with the guidelines included as Appendix 2 to these Bylaws, as amended by the Committee from time to time.

5.2. Women's Squad Coaches shall:

- 5.2.1. Have the same powers and obligations as referred to in Bylaw 5.1, but specifically for combined Women's Squads.

6. Attendance at Meetings

6.1. Annual General or Special General Meetings

- 6.1.1. Each participating team in the Open Competition must be represented at these meetings by one (1) duly appointed representative, unless an apology is received by the Secretary beforehand. Should an unrepresented team from the Open Competition fail to have lodged an apology before such a meeting a statutory loss or three (3) premiership points will be applied to that team. Each Delegate has one vote and may represent only one team from any of the Grades or Divisions.
- 6.1.2. Any team from the Open Competition that tenders an apology or is not represented at two (2) consecutive Meetings, excluding Board Meetings, will incur a statutory loss of three (3) premiership points.

6.2. Ordinary meetings

- 6.2.1. Elected members of the Committee only are entitled to attend, but any member may request, or be requested to attend, to discuss a specific matter.
- 6.2.2. Associate members may be invited to committee meetings from time to time to witness decision making

7. Registration and Membership

- 7.1. All players must be registered with the Association as stipulated in the association model rules.
- 7.2. A player shall not be registered with more than one (1) team in each competition organised by the Association.
- 7.3. New players or team members must be registered with Volleyball Victoria (VVI registration), with full name, address, phone number and other details including emergency contact details for insurance purposes on or before the day of their first match.

7.4. To maintain an even competition in each section or grade the Committee reserves the right to refuse registration or entry, relegate or promote an entry when it is deemed necessary.

8. Playing Rules

- 8.1. All competition matches are to be played in accordance with current FIVB Rules unless otherwise stated or altered by these ByLaws.
- 8.2. Changes to the format of competition for any or all divisions, shall be approved by the Committee for a period of up to twelve (12) months, after which time, the changed format shall be incorporated into these Bylaws.

9. Team Responsibility

- 9.1. Proper and uniform apparel shall be worn by all players during championship matches, in accordance with International Volleyball Rules unless otherwise stated. Non-conformance will render a maximum penalty of two (2) points per player per set that they take the court in. Penalties per team will be imposed after the 3rd round of matches.
- 9.2. Teams shall be responsible for the good conduct of players on the court.
- 9.3. Deliberate non-conformance of By-Laws may lead to the team being expelled from the Association.
- 9.4. Nomination/Registration fees per player and per team shall be determined by the Committee.

10. Uniforms

- 10.1. All registered team players except the Libero are required to wear the uniform of their team.
- 10.2. A player's uniform shall consist of a top/jersey and shorts/skirt.
- 10.3. Tops/jerseys may be a mixture of short and long sleeves.
- 10.4. Players' tops/jerseys must be numbered front and back from 0 to 99. The numbers must be of a contrasting colour to the tops/jerseys, permanently affixed to the tops/jerseys, and be at least 8 cm. in height on the chest and at least 15 cm. in height on the back. The stripe forming the number shall be a minimum of 2 cm. wide. Each player for each team on court must have a unique number.
- 10.5. Players may wear tracksuit pants over shorts. The tracksuit pants must conform to the requirements for shorts regarding colour.
- 10.6. A player, other than the Libero, shall be regarded as being out of uniform if, in the opinion of the first referee:

- 10.6.1. the player's top/jersey and/or shorts/skirts is noticeably different in style or colour to those worn by the majority of players in the team; or
- 10.6.2. the numbers worn by the player do not conform to the requirements of bylaw 9.4, or are noticeably different in style and colour to those worn by the majority of players in the team.

10.7. Teams are required to be in uniform from the start of the competition. Teams out of uniform will incur a loss of 1 premiership point. The Committee may, at its discretion, vary the application of this bylaw upon written request from the team.

10.8. During the finals, a team will be penalised 4 match points for each player out of uniform, that penalty being applied during the set in which the offending player first appears. The maximum number of points that may be lost is 25.

11. Eligibility to Play in preliminary matches (Excluding Finals)

- 11.1. Male players are not permitted to play in any female division, and vice versa, unless the net height applicable to their age group is equal to or less than that of the division in which they wish to play. Further, a maximum of one (1) player of the opposite gender only is permitted to play.
- 11.2. No player may play in more than one (1) match on the same night or during the same week, excepting Junior Competition players who may play in one (1) Junior Competition match, and one (1) Open Competition match during the same calendar week. No player will be permitted to represent his or her club in any lower division if the team in which he/she is registered has a bye on a particular night of competition, unless required by a team who would otherwise forfeit their match (Bylaw 11.4).
- 11.3. Teams may play with a minimum of 5 players except for finals matches.

12. Forfeits

- 12.1. Teams not fielding a minimum of five (5) registered players within fifteen minutes of commencement time of a match shall forfeit the first set. If, after fifteen minutes have elapsed a team is still unable to field a team the match is forfeited.
- 12.2. Teams may play with 5 players but must play with the 'gap' for the whole time. i.e. when the gap is in the front zone, the team plays with only two players in the front zone. The gap is indicated with an 'X' on the scoresheet.
- 12.3. A team fielding an ineligible player/s shall record an outright loss, regardless of the outcome of the match.
- 12.4. If a team, after using all substitutes is reduced to less than five (5) players for any reason whatsoever, the team will lose the match but retain the points it has won.

12.5. Any team forfeiting three matches during the same championships shall be automatically disqualified from the championships. Teams so disqualified may be admitted in the next competition.

13. Eligibility to play in finals matches

13.1. To take part in the finals of any grade, a player must have played at least a third, to the nearest greater whole number, of the season's matches with that team.

13.2. In exceptional circumstances, the Committee shall have the discretion to vary bylaw 12.1 upon written application from a team.

13.3. The Premiership will be determined by playing at least one full round of matches, to be followed by the finals round, between teams occupying the top four (or three in some cases) positions of the Championship Table at the end of the round or rounds,

13.4. Teams involved in finals matches must have a minimum of 7 players.

13.5. Finals Round:

13.5.1. All mens, womens, mixed and junior divisions finals round matches shall be conducted on the basis of Best of Five Sets, or as determined by the Committee.

13.5.2. The final round, will be played as follows:

- A. 1st v 2nd
- B. 3rd v 4th (Loser retires)
- C. Loser of A v Winner of B (Loser retires)
- D. Winner of A v Winner of C

The winner of D is the Premier Team for the season.

13.5.3. In the case of divisions only having three or four teams competing the finals will be played as follows:

- A. Team finishing in top position on Championship Table will go straight into Grand Final.
- B. Teams finishing second and third on Championship Table will play in Preliminary Final with team finishing fourth supplying duty.
- C. Team winning will play against A in Grand Final with loser supplying duty.

The winner of C is the Premier Team for the season.

14. Start times

14.1. For time-limited matches, any team not ready to start at the nominated time, forfeits the first set 25 - 0. If the team is still not ready to play ten (10) minutes after the appointed time, the second set is forfeited 25 - 0. If the team is still not ready to play twenty (20) minutes after the appointed time, the match is forfeited 2 - 0, (25 - 0, 25 - 0)–.

- 14.2. For untimed matches, the nominated start time shall be the GEST (Guaranteed Earliest Start Time) with the actual start time being the GEST time or ten (10) minutes after the conclusion of the previous match, whichever is the later.
- 14.3. Late starts to competition matches for any other reason than that covered above shall be detailed on the scoresheet by the referee, or both team captains, or the Match Director. The Match Director shall take the appropriate action within the scope of these Bylaws or refer the matter to the Committee for determination.
- 14.4. Starting times of time limited competition matches are to be as signified by the sounding of the Association's timer.

15. End Times

- 15.1. In all time limit matches, finishing times are to be strictly observed, regardless of the actual starting times.
- 15.2. Finishing times of time limited competition matches are to be as signified by the sounding of the Association's timer. Where a rally is in effect, the rally will be completed and then the match is terminated.

16. Premiership point system

- 16.1. Points will be allotted as follows:-

Win	3 points
Draw	2 points
Loss	1 point
Forfeit	0 points
- 16.2. Percentage will be calculated on a "for and against" basis using progressive totals of sets won and lost. A match won on a forfeit is considered as won three (3) sets to nil (0). If teams in contention for the finals are tied on the same number of premiership points and their "set percentage" is equal, then progressive totals of points scored "for and against" will be calculated on a percentage basis to separate the teams.
- 16.3. Where teams are still tied, a determination will be made against any sanctions incurred during the playing season.

17. Team Fees and Bond

- 17.1. Team bonds will be as set by the Committee from season to season, or as required.
- 17.2. A team forfeiting any match must provide a payment of the minimum match fees that would normally be collected from both teams affected by such forfeit. This forfeit fee is required to be paid on the next Competition night of the forfeiting team or a penalty will be imposed, at the discretion of the Board of Management.

- 17.3. If a team can provide 48 hrs notice of an impending forfeit to the Competition Director, then the forfeit fee will be reduced to a \$40 fine, which must be paid on the next Competition night in addition to any other fees.
- 17.4. Where a bond has been established prior to the commencement of a playing season, for each forfeit incurred a \$10 deduction will be made from the team bond held by the Association, if the bond is exhausted the team will be suspended from the Competition until all outstanding fees, fines and bonds are paid.

18. Time limit matches

- 18.1. All division championship matches to be 50 minute time limit.
- 18.2. After a result has been achieved (i.e. 3-0 in five set match, 2-0 in a three set match), there is no necessity to continue to full time limit, however if teams wish to continue to play on in a 'scratch match' it is acceptable without compulsory scoring. The duty team is not required to officiate at this stage.
- 18.3. No time-outs or substitutions are allowed in the last five minutes, (injury is an exception.)
- 18.4. At the end of time allowed, a team must have score a minimum of thirteen (13) points and have an advantage of two points to record a win for the set. If the third set is in play, a minimum of eight (8) with an advantage of two points records a win.
- 18.5. The timing device signals the end of the match. A point in progress shall not be completed

19. Duty teams

- 19.1. A duty team consists of the following:
 - 19.1.1. 1 x first referee, 1 x second referee, 1 x Scorer and 2 x Linesmen
- 19.2. Team performing duty for first match must help set up the court to enable matches to start on schedule.
- 19.3. Team performing duty for last match must help dismantle nets at end of the game.
- 19.4. Teams performing duty in finals must supply a minimum, of six officials.
- 19.5. It is the responsibility of the Match Director to check that adequate duty is performed on all matches.
- 19.6. Teams not fielding a full duty team will incur a fine of \$50 and a forfeiture of 3 premiership points. Monies payable to the Committee.

20. Disputes

20.1. In the event of disputes between clubs or players concerning any aspect of the game or any protest at all on any grounds, being made by anyone in a position to do so, such details should be recorded on the scoresheet and followed up, if considered necessary, with a written protest to the Committee within seven (7) days. The referee shall add any appropriate comments to the scoresheet and shall allow the game to continue. The referee should advise both captains that the result of the match is subject to decision by the Competition Director and/or Committee on hearing the protest.

21. Victorian Country Championships / Representative Squads

21.1. Teams representing the Association at the Victorian Country Championships, or other selected tournaments, must have a player listing of no less than eight GAVA registered players.

21.2. Players representing the Association at the Victorian Country Championships must attend a minimum of seventy five percent of the scheduled training sessions as well as contribute financially to the Championships.

21.3. Representative teams must be accompanied by qualified level One Coaches, whose accommodation expenses will be paid by GAVA.

21.4. The consumption of alcohol will be kept to a minimum and no consumption of alcohol will be carried out where junior (younger than 18 years of age) players are present.

21.5. A curfew will be imposed on all players attending a representative tournament. No player will be out later than midnight. Oversight will be dealt with by dismissal from the team at members expense, reimbursement of full costs to the GAVA and possible disciplinary action.

21.6. Player / Team Subsidies. A selected player is to contribute \$100 prior to the championships. All other costs are subsidised by the association.

21.7. Players wishing to bring family to tournaments will have to seek alternate accommodation where the subsidy by the Association will not apply. The player will still have to contribute the player component to the team submission.

21.8. The Committee will select VVI sanctioned events that will have representation by the Association. These events may be Junior and/or Open. Players active in the regular competition will be asked to nominate, or invited to the selection trials for the target event.

22. Appendix 1 - Competition(Match) Director

The role of the Competition Director, on match days, is to;

1. Lower centre dividing curtain. See centre management for assistance in lowering.
2. Erect the nets on both courts,
3. place referee stands,
4. connect the electronic score pads and set both timers to count down to match time;
5. prepare scoresheets for matches and include match fee pockets on each score tablet.
6. Assist in collection of match fees prior to matches.
7. At the conclusion of matches, disassemble all nets and return equipment to original areas.
8. Maintain the results website by entering the scores of each round within 2 days of matches.(www.vsr.geelongvolleyball.com)
9. Print the ladder from www.geelongvolleyball.com -> Results
10. A gratuity of \$XX per match is given to the Match Director.

Net erection procedure;

- erect the nets to the required heights as per the draw requirements (Men 2.43 mtrs, Women 2.24mtrs, Mixed/social 2.35 mtrs)
 - Insert posts marked 1 – 4 in order, where 1 is closest to office wall.
 - Ensure posts leading edge align with the centre line
 - Extend net over post capstans. One end requires chain to be hooked on with the nearest link of the chain to the net rope hooked on to post lug.
 - Lower rope hooked on opposite post
 - Feed ropes through and hook onto winches and tighten. Ensure that winch non-return latches are locked to prevent nets from slackening.
 - After net ropes are taught, use the net gauge against the net and finely adjust the heights using the net cords on the ends of the nets.
- Fit protective padding to all net posts.
- Roll out referee stands and place opposite side of court to scorers bench.
- Fit antennae to nets. Antenna to line up with outer edge of court marking.

23. Appendix 2 - Squad Coaches

SQUAD COACHES

Position Description

The GAVA Committee is responsible for the appointment of Squad Coaches for each team that will represent the Association at Victorian Country Championships and other Tournaments.

Appointed Squad Coaches may choose to nominate their own Team Manager, whose appointment will be effective following approval by the Committee.

The GAVA Committee shall undertake to provide the following:

- A) Entry fee and bond to participate in the event;
- B) Full set of uniforms in accordance with the Tournament Regulations;
- C) **Reasonable** costs associated with the selection and preparation of the team;
- D) **Reasonable** reimbursement of travel and accommodation costs of Coach and Manager;
- E) An honorarium of \$150 for each team to cover incidental expenses.

NB: Points C & D shall be negotiated between the coach/manager and the GAVA Treasurer and President.

Appointed Squad Coaches will have the following authority and responsibilities:

1. The Committee has a clear preference for non-playing officials. Should a playing coach be approved by the Committee, a non-playing manager will be mandatory;
2. The period of appointment for both positions shall be for a period not exceeding 12 months from the date of appointment of the Coach by the Committee;
3. The Coach may delegate any of the following responsibilities to the Team Manager, but retains accountability for such delegations;
4. The Coach is ultimately responsible for the selection of the team, but must ensure equal opportunity for any member of the Association to be selected;
5. The Coach is responsible for the appointment of a Captain and Vice-Captain;
6. The Coach is responsible for administering the selection, preparation and participation in their respective event. This includes but is not limited to:

Prepare a budget for the selection, preparation and participation of the team in the event in order to determine costs for each individual;

- a) Become familiar with the event Regulations and ensure they are complied with;
- b) Hire suitable training facilities;
- c) Advertise open selection trials;
- d) Communicate in a timely manner all details associated with the selection, preparation and participation of squad members in the event;
- e) Make suitable accommodation arrangements for the event;

- f) Make suitable transport arrangements to attend the event;
- g) Prior to event, arrange and distribute uniforms;
- h) Following the event, collect, launder and return uniforms to GAVA;
- i) Present a written report to the Committee within six (6) weeks of the conclusion of the event, which shall include, but not be limited to:
 - i. Details of trials & training sessions (dates, venue & attendance);
 - ii. Final composition of team (include playing numbers) and officials;
 - iii. Transport and accommodation arrangements;
 - iv. Detailed results of matches played;
 - v. Explanation of any penalties incurred;
 - vi. Details of and recommendations for disciplinary action toward team members or officials, if deemed necessary;
 - vii. Recommendations to improve the selection, preparation and participation in future events.

24. Appendix 3 - Membership form

Sch. 5

Application for membership of Geelong Amateur Volleyball Association

I, _____, of _____, desire to become a

(name and occupation) _____ (address) _____

member of _____ (name of Association) _____

In the event of my admission as a member, I agree to be bound by the rules of the Association for the time being in force.

Signature of Applicant

Date

I, _____, a member of the Association,
(name) _____

nominate the applicant, who is personally known to me, for membership of the Association.

Signature of Proposer

Date

I, _____, a member of the Association, second
(name) _____

the nomination of the applicant, who is personally known to me, for membership of the Association.

Signature of Seconder

Date

